

**CNMI CIVIL SERVICE COMMISSION  
SPECIAL MEETING  
January 25-26, 2018  
Civil Service Commission Conference Room  
Gualo Rai, Saipan, MP**

**POSTED**  
DATE: 3/1/18 RB

**I. PRELIMINARIES**

a. Call Meeting to Order

On January 25, 2018, Chairman Herman DLGuerrero called the meeting to order at 9:20 a.m.

On January 26, 2018, Vice Chair Felicitas Abraham called the meeting to order at 9:00 a.m.

b. Roll Call

**Members present:**

Herman R. DLGuerrero, Chairman  
 Felicitas P. Abraham, Vice Chair  
 Catalina L. Tebit, Secretary  
 Charles M. Calvo, Member  
 Arsene M. Borja, Fiscal and Budget Officer

**Members absent:**

Valerie Q. Apatang, Member

Five (5) members present, there is a quorum.

**Others present:**

Teresa Borja, Executive Assistant  
 Frank L. Gibson, HR Consultant  
 Isidro Seman, Director of Personnel  
 Senator Jude U. Hofschneider  
 Joel Camacho, Legislative Bureau  
 Jose Bermudes, Legislative Bureau

c. Review and Adoption of Agenda

|                                                                           |                           |                     |                           |
|---------------------------------------------------------------------------|---------------------------|---------------------|---------------------------|
| <b>Moved by:</b>                                                          | <b>Vice Chair Abraham</b> | <b>Seconded by:</b> | <b>Commissioner Calvo</b> |
| <b>Discussion:</b> None.                                                  |                           |                     |                           |
| <b><i>ACTION NO. 2018.09.001:</i></b>                                     |                           |                     |                           |
| <i>Motion to adopt the meeting agenda was approved by five (5) votes.</i> |                           |                     |                           |

**II. PUBLIC COMMENT – None.**

**III. REPORTS**

- a. Chairman – None.
- b. Director – None.

- c. Executive Assistant – None.
- d. Committee – None.

#### IV. COMMUNICATIONS

- a. Legal Opinion on the Civil Service Commission's Constitutional Authority and PL 20-13

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |             |                     |             |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|---------------------|-------------|
| <b>Moved by:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <b>None</b> | <b>Seconded by:</b> | <b>None</b> |
| <p><b>Discussion:</b> The Commission reviewed the Attorney General's (AG) opinion regarding PL 20-13. In summary, the AG agreed with the Commission that the law is unconstitutional and that it infringes on the Civil Service Commission's authority. Commissioner Calvo suggested to approach the legislature and repeal the law. HR Consultant talked to John Cool and Mr. Cool said that the Commission has two options, either to ignore the law or repeal the law. The Commission directed the Director of Personnel to suspend the implementation of PL 20-13 until further notice. Commission will work with the legislature and share the opinion from AGO. Commission tasked the Executive Assistant to set up a meeting with Senator Justo Quitugua regarding his bill.</p> |             |                     |             |

#### V. OLD BUSINESS

- a. FY 2018 Budget Supplemental

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |             |                     |             |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|---------------------|-------------|
| <b>Moved by:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>None</b> | <b>Seconded by:</b> | <b>None</b> |
| <p><b>Discussion:</b> The Commission invited Senator Jude Hofschneider to discuss the Civil Service Commission FY 2018 Budget Supplemental request. The Commission sent a FY 2018 Budget Supplemental request due to drastic budget cut. Senator Hofschneider asked if a meeting with the Chairman, Ways and Means was requested. The Executive Assistant tried to schedule a meeting with Chairman of Ways and Means but to no avail. Senator Hofschneider strongly recommended to schedule a meeting soon and may be discussing the budget supplemental soon. Vice Chair Abraham pointed out that in the supplemental submitted the personnel training cost only included the registration for conferences. She believed that the registration, travel, and per diem cost for training should have been under the personnel training category. Senator Hofschneider mentioned that in the previous years, departments would submit their request based on the object class. Travel is a definition that is broad. Vice Chair Abraham also pointed out that the Civil Service Commission's Annual Report for FY 2014 -2017 will be released soon, but the Office of Personnel statistics is not included. Commission also brought up the concerns of PL 20-13 and the two (2) Commissioners' end of term. Commission asked for a courtesy invite from the Legislative and Executive branch to discuss proposed bills pertaining to personnel or civil service matters.</p> |             |                     |             |

#### VI. NEW BUSINESS

None.

#### VII. EXECUTIVE SESSION

On January 26, 2018, the Commission went into Executive Session at 1:30 p.m.

#### VIII. MISCELLANEOUS/ANNOUNCEMENT

None.

**IX. ADJOURNMENT**

On January 25, 2018, the Chairman called for recess at 11:35 a.m.

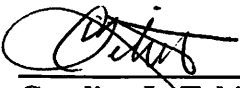
On January 26, 2018, the Chairman called for adjournment at 3:00 p.m.

**PREPARED BY:**

  
\_\_\_\_\_  
**Teresa Borja**  
**CSC Executive Assistant**

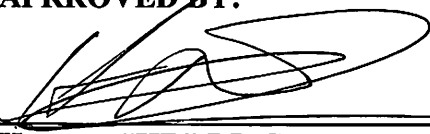
2/15/18  
\_\_\_\_\_  
**Date**

**CERTIFIED BY:**

  
\_\_\_\_\_  
**Catalina L. Tebit**  
**CSC Secretary**

02/15/18  
\_\_\_\_\_  
**Date**

**APPROVED BY:**

  
\_\_\_\_\_  
**Herman "HR" DL Guerrero**  
**CSC Chairman**

2/15/18  
\_\_\_\_\_  
**Date**