

**CNMI CIVIL SERVICE COMMISSION
SPECIAL MEETING
February 1, 2018
Civil Service Commission Conference Room
Gualo Rai, Saipan, MP**

POSTED
DATE: 3/5/18 *ey*

I. PRELIMINARIES

- a. Call Meeting to Order
On February 1, 2018, Vice Chair Abraham called the meeting to order at 9:13 a.m.
- b. Roll Call

Members present:

Herman R. DLGuerrero, Chairman
Felicitas P. Abraham, Vice Chair
Catalina L. Tebit, Secretary
Charles M. Calvo, Member
Arsene M. Borja, Fiscal and Budget Officer

Members absent:

Valerie Q. Apatang, Member

Five (5) members present, there is a quorum.

Others present:

Teresa Borja, Executive Assistant
Frank L. Gibson, HR Consultant
Isidro Seman, Director of Personnel

- c. Review and Adoption of Agenda

Moved by:	Commissioner Calvo	Seconded by:	Commissioner Borja
Discussion: None.			
<i>ACTION NO. 2018.09.001:</i> <i>Motion to adopt the meeting agenda was approved by four (4) votes. Chairman's vote was not recorded.</i>			

II. PUBLIC COMMENT – None.

III. REPORTS

- a. Chairman – None.
- b. Director – Director of Personnel reported that the New Employee Orientation conducted on January 31st. The Chairman, Governor, and the Executive Assistant were present. There were various topics discussed in the orientation such as ethics, social security, and insurance. There were over 100 participants.
- c. Executive Assistant – None.
- d. Committee – None.

IV. COMMUNICATIONS

None.

V. OLD BUSINESS

a. Within Grade Increase during Austerity Measures

Moved by:	None	Seconded by:	None
Discussion: The Office of Personnel Management (OPM) and the Commission met with Vice Speaker Janet U. Maratita and her staff to discuss matters pertaining to the HB 20-120 to provide payment for salary increases suspended by the austerity measures. OPM is working on this task and will need time to complete this project. The Commission tasked the Executive Assistant to schedule a meeting with Vice Speaker Maratita to discuss issues and concerns of the Commission.			

VI. NEW BUSINESS

None.

VII. EXECUTIVE SESSION

None.

VIII. MISCELLANEOUS/ANNOUNCEMENT

a. Request from Executive Assistant to Postpone Next Special Meeting

Moved by:	None	Seconded by:	None
Discussion: The Executive Assistant requested to postpone the next Special Meeting initially set for February 9 th to February 15 th -16 th . Chairman has requested to call the hearing officer, Mr. Guidotti, to revisit the J.DLG v. DOF case in this meeting as well.			

IX. ADJOURNMENT

On February 1, 2018, the Chairman called for adjournment at 3:00 p.m.

PREPARED BY:

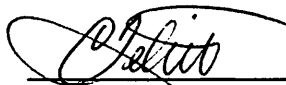


Teresa Borja
CSC Executive Assistant

2/15/14

Date

CERTIFIED BY:

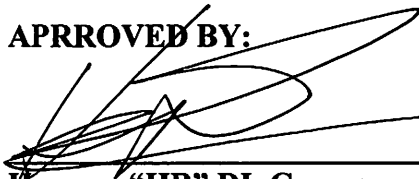


Catalina L. Tebit
CSC Secretary

02/15/18

Date

APPROVED BY:



Herman "HR" DL Guerrero
CSC Chairman

2/15/18

Date