

**CNMI CIVIL SERVICE COMMISSION
REGULAR MEETING
February 15-16, 2018
Civil Service Commission Conference Room
Gualo Rai, Saipan, MP**

I. PRELIMINARIES

a. Call Meeting to Order

On February 15, 2018, Vice Chair Felicitas P. Abraham called the meeting to order at 9:25 a.m.

On February 16, 2018, Vice Chair Felicitas P. Abraham called the meeting to order at 9:33 a.m.

Roll Call

Members present:

Herman R. DLGuerrero, Chairman
Felicitas P. Abraham, Vice Chair
Arsene M. Borja, Fiscal and Budget Officer
Catalina L. Tebit, Secretary
Charles M. Calvo, Member

Members absent:

Valerie Q. Apatang, Member

Five (5) members present, there is a quorum.

Others present:

Teresa Borja, CSC Executive Assistant
Frank Gibson, CSC Consultant
Isidro Seman, Director of Personnel
Justo Quitugua, Senator

b. Review and Adoption of Agenda

Moved by:	Commissioner Calvo	Seconded by:	Commissioner Borja
Discussion: Commission amended agenda to include under New Business section VI. Subsection (b) Grievance and Appeals Bulletin.			
ACTION NO. 2018.11.001:			
<i>Motion to adopt amended meeting agenda was approved by five (5) votes.</i>			

c. Review and Adoption of Minutes

1. January 17-19, 2018 Regular Meeting Minutes

Moved by:	Commissioner Calvo	Seconded by:	Vice Chair Abraham
Discussion: Commission reviewed January 17-19, 2018 with no amendments to the minutes.			

ACTION NO. 2018.11.002:

Motion to adopt meeting minutes was approved by five (5) votes.

2. January 25-26, 2018 Special Meeting Minutes

Moved by:	Commissioner Calvo	Seconded by:	Vice Chair Abraham
------------------	---------------------------	---------------------	---------------------------

Discussion: Commission reviewed January 25-26, 2018 special meeting with no amendments to the minutes.

ACTION NO. 2018.11.003:

Motion to adopt meeting minutes was approved by five (5) votes.

3. February 1, 2018 Special Meeting Minutes

Moved by:	Commissioner Calvo	Seconded by:	Vice Chair Abraham
------------------	---------------------------	---------------------	---------------------------

Discussion: Commission reviewed February 1, 2018 special meeting with no amendments to the minutes.

ACTION NO. 2018.11.004:

Motion to adopt meeting minutes was approved by five (5) votes.

II. PUBLIC COMMENT

No public comments.

III. REPORTS

- a. Chairman – no report.
- b. Director - no report.
- c. Committee – no report.

IV. COMMUNICATIONS

- a. Legal Opinion on the Civil Service Commission's Constitutional Authority and PL 20-13

Moved by:	N/A	Seconded by:	N/A
------------------	------------	---------------------	------------

Discussion: Vice Chair Abraham acknowledged the presense of Senator Justo Quitugua and had explained that the Commission asked for the Attorney General's (AG) legal opinion on the Public Law 20-13. The AG agreed that the PL 20-13 violates the Commission's constitution. Commision has also shared that there are many request from different departments asking for a education and experience combination. However, the Commission strongly feels the need to raise the quality of the workforce by requiring higher education. The Commission realizes that some position may not need a Bachelor's degree.

Senator Quitugua explained his reason why he authored the PL 20-13. He mentioned that there are many students who applied for scholarships and had left off-island to pursue their higher education. Once they graduate with their degree, they are still having a difficult time getting a job because of no work experience. If they cannot find a job here

in the CNMI, it makes it difficult for them to pay back the CNMI scholarship. The AG's opinion also mentioned that if these are all the obstacles that prevents our students from coming back to the CNMI that we should change the policy. And that the Civil Service Commission should look into making the change.

V. OLD BUSINESS - NONE

VI. NEW BUSINESS

a. **FY 2019 Budget Submission**

Moved by:	Commission Calvo	Seconded by:	Commissioner Borja
Discussion: The Executive Assistant presented the FY 2019 Budget Submission and went over the submission with the Commission in details.			
<i>ACTION NO. 2018.11.005:</i>			
<i>Motion to adopt the FY 2019 Budget Submission was approved by five (5) votes.</i>			

b. **Bulletin on Grievances and Appeals**

Moved by:	N/A	Seconded by:	N/A
Discussion: The Commission had tasked the HR consultant to work on the bulletin on grievances and appeals. No action was taken.			

VII. EXECUTIVE SESSION - NONE

VIII. MISCELLANEOUS/ANNOUNCEMENT - NONE

IX. ADJOURNMENT

On February 15, 2018, Vice Chair called to recess at 1:30 p.m.

On February 16, 2018, Vice Chair called for adjournment at 1:30 p.m.

PREPARED BY:




Teresa Borja
CSC Executive Assistant

5/16/18

Date

CERTIFIED BY:

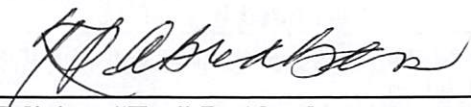


Catalina L. Tebit
CSC Secretary

5/16/18

Date

APPROVED BY:



Felicitas "Tee" P. Abraham
Acting CSC Chair

5/16/18

Date