

**CNMI CIVIL SERVICE COMMISSION
SPECIAL MEETING
September 6 – 7, 2018
Civil Service Commission Conference Room
Gualo Rai, Saipan, MP**

I. PRELIMINARIES

a. Call Meeting to Order

On September 6, 2018, Chairperson Felicitas Abraham called the meeting to order at 9:45 a.m.

On September 7, 2018, Chairperson Felicitas Abraham called the meeting to order at 9:43 a.m.

b. Roll Call

Members present:

- Felicitas P. Abraham, Chairperson
- Catalina L. Tebit, Secretary
- Charles M. Calvo, Member
- Valerie Q. Apatang, Member (via telephone)

Four (4) members present, there is a quorum.

Others present:

- Kadianne Sablan, CSC Executive Secretary
- Isidro Seman, Director of Personnel
- Frank Gibson, CSC Consultant
- Representative Ivan Blanco

c. Review and Adoption of Agenda

Moved by:	Commissioner Calvo	Seconded by:	Commissioner Tebit
Discussion: The Commission reviewed the agenda and added September 7 th to the agenda date.			
<i>ACTION NO. 2018.17.001:</i>			
<i>Motion to adopt meeting agenda as reviewed and amended was approved by four (4) votes</i>			

d. Review and Adoption of Minutes

None.

II. PUBLIC COMMENT

None.

III. REPORTS

None.

IV. COMMUNICATIONS

a. Senator Igisomar proposes clinical leave for all employees; SB 20-108 Admin Clinical Leave

<p>Discussion: The Commission reviewed the article and decided to tackle the bill on the CSC regular meeting to provide comments.</p>
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V. OLD BUSINESS

a. Article XX – Civil Service Commission

<p>Discussion: The Commission reviewed the proposed amendment to Article XX together with Rep. Ivan Blanco. Rep. Blanco will review the amendment and work on trying to get in out on the ballot for next election.</p>
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VI. NEW BUSINESS

a. Gas Allowance for CSC Staff

Moved by:	Commissioner Calvo	Seconded by:	Commissioner Tebit
<p>Discussion: The Commission decided that gas allowance of \$150 per month would be enough for the staff to run official errands.</p>			
<p><i>ACTION NO. 2018.17.002:</i></p>			
<p><i>Motion to adopt the CSC gas allowance was approved by four (4) votes.</i></p>			

VII. EXECUTIVE SESSION

- On September 7, the Commission went into executive session at 10:50 am to 11:00 am.

VIII. MISCELLANEOUS/ANNOUNCEMENT

a. CSC Meeting in Rota

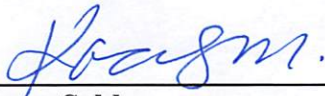
<p>Discussion: The Commission reviewed their itinerary and their travel form for the upcoming scheduled meeting in Rota on September 12th – 14th.</p>
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IX. ADJOURNMENT

On September 6, 2018, the Chairperson called for recess at 1:50 pm.

On September 7, 2018, the Chairperson called for adjournment at 2:45 pm.

PREPARED BY:

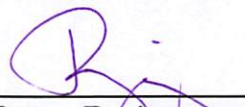


Kadianne Sablan
CSC Executive Secretary

10/17/18

Date

REVIEWED BY:




Teresa Borja
CSC Executive Assistant

10/17/18

Date

CERTIFIED BY:

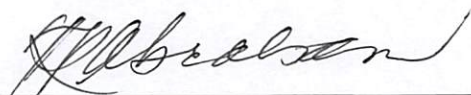


Catalina L. Tebit
CSC Secretary

10/17/18

Date

APPROVED BY:



Felicitas "Tee" P. Abraham
CSC Chairperson

11-05-18

Date