

**CNMI CIVIL SERVICE COMMISSION
SPECIAL MEETING
FEBRUARY 22, 2019
Civil Service Commission Conference Room
Gualo Rai, Saipan, MP**

I. PRELIMINARIES

a. Call Meeting to Order

On February 22, 2019, Acting Chairperson Catalina L. Tebit called the meeting to order at 9:45 a.m.

Roll Call

Members Present:

Catalina L. Tebit, Acting Chairperson
Felicitas Abraham, Member
Bernadita C. Palacios, Member (via phone)
Raymond M. Muña, Member

Members Absent:

Valerie Q. Apatang, Member

Four (4) members present, there is a quorum.

Others present:

Teresa Borja, CSC Executive Assistant
Isidro K. Seman, Director of Personnel
Frank Gibson, CSC HR Consultant
Evelyna Somarang, Personnel Specialist III
Emma Peters, C&C Chief
Jovina Ogo, CNMI Scholarship
Carmen Sablan, CNMI Scholarship

b. Review and Adoption of Agenda

Moved by:	Commissioner Abraham	Seconded by:	Commissioner Muña
Discussion: The Commission reviewed the agenda. No discussion.			
<i>ACTION NO. 2019.06.001:</i>			
<i>Motion to adopt meeting agenda was approved by four (4) votes</i>			

c. Review and Adoption of Minutes

- i. December 19-21, 2018 Regular Meeting
- ii. December 28, 2018 & January 3, 2019 Special Meeting

Moved by:	Commissioner Abraham	Seconded by:	Commissioner Muña
Discussion: The Commission reviewed the meeting minutes for December 19-21, 2018 Regular Meeting and the December 28, 2018 and January 3, 2019 Special Meeting.			
ACTION NO. 2019.06.002: <i>Motion to adopt meeting minutes as reviewed was approved by four (4) votes</i>			

II. PUBLIC COMMENT

- None

III. REPORTS

- None

IV. COMMUNICATIONS**V. OLD BUSINESS**

- a. New Classification Specification for CNMI Scholarship
 - i. Financial Aid Officer

Moved by:	Commissioner Calvo	Seconded by:	Commissioner Palacios
Discussion: The Commission decided to suspend this item and that OPM/CSC and CNMI scholarship will be meeting for a working session to make amendments to the MQR's.			
ACTION NO. 2019.06.003: <i>Motion to suspend the New Classification Specification for CNMI Scholarship was approved by four (4) votes.</i>			

VI. NEW BUSINESS

- a. FY 2020 CSC Budget

Moved by:	Commissioner Abraham	Seconded by:	Commissioner Muna
Discussion: The Commission reviewed the proposed FY 2020 CSC Budget to be submitted to OMB by February 28, 2019.			
ACTION NO. 2019.06.004: <i>Motion to adopt the FY 2020 CSC Budget was approved by four (4) votes.</i>			

- b. Extension of Appeal Response for Merti Kani (HPO, DCCA)

Discussion: The Commission assigned the HR Consultant to work on a response to Attorney Samuel Mok, denying an extension.

VII. EXECUTIVE SESSION


- None

VIII. MISCELLANEOUS/ANNOUNCEMENT

IX. ADJOURNMENT

On February 22, 2019, the Acting Chairperson called for adjournment at 3:00 pm.

PREPARED BY:




Kadianne Sablan
CSC Executive Secretary

3/17/19

Date

REVIEWED BY:



Teresa Borja
CSC Executive Assistant

3/22/2019

Date

CERTIFIED AND APPROVED BY:



Catalina L. Tebit
CSC Acting Chairperson

3/22/2019

Date